



**Independent-Contract Tutor: APPLICANT REFERRAL FORM**

**APPLICANT**

**PROVIDE THE FOLLOWING AND MAIL TO YOUR REFERENCE :**

1. \_\_\_\_\_  
 FIRST NAME MIDDLE NAME LAST NAME (PLEASE INCLUDE Jr., Sr., II, III Etc.)

2. A stamped envelope addressed to:  
 Attention: References  
 TutorQuest  
 9167 Kershaw Court,  
 Manassas, VA. 20110

**REFERENCE (PERSON COMPLETING FORM)**

\_\_\_\_\_ NAME TITLE COMPANY

\_\_\_\_\_ CONTACT PHONE NUMBER HOW LONG HAVE YOU KNOWN THIS APPLICANT IN WHAT CAPACITY DO YOU KNOW THIS APPLICANT?

**PLEASE RATE THE APPLICANT BY PLACING A CHECK MARK IN THE BOX MOST APPROPRIATE :**

	<b>1</b> UNACCEPTABLE	<b>2</b> POOR	<b>3</b> AVERAGE	<b>4</b> ABOVE AVERAGE	<b>5</b> EXCELLENT
<b>COMPETENCE</b>					
<b>TIMELINESS AND ATTENDANCE</b>					
<b>PROFESSIONALISM</b>					
<b>PERFORMANCE</b>					
<b>COMMUNICATION SKILLS</b>					
<b>ORGANIZATION SKILLS</b>					
<b>COMPETENCY</b>					
<b>ABILITY TO TEACH/TUTOR</b>					
<b>ABILITY TO WORK WITH INDIVIDUALS ONE-ON-ONE</b>					

**CHECK THE MOST APPROPRIATE RESPONSE; SIGN AND DATE**

- I recommend the applicant without reservations.
- I recommend the applicant but have these reservations: \_\_\_\_\_
- I have substantial doubts about the applicant's ability to be an effective tutor.

\_\_\_\_\_ SIGNATURE DATE